

Bulletin No.1

## **Briefing & Preparation**

On the 15th, 18th, and 19th January 2016, there were briefings done by Puan Nur Izzati Rozali, our senior advisor and Mr. Arivanandran a/l Gunaseelan, the project director about the program flow, job scopes of each secretariat, secretariats' attire, etc. During the last briefing, the USM Deputy Vice-Chancellor, Prof. Dato Dr. Adnan gave a short speech to thank the committed and hardworking secretariat from top to bottom, in organising this convention happen. As preparation for the convention, booths, equipment, accomodation, banners, and transportation were settled before the event. Rehearsals about the opening and closing ceremony were held on the 19th and 23rd January 2016 respectively.

## **Arrival & Registration**

On the 20th January 2015, a total number of 116 particpants from 14 local universities and 8 universities across ASEAN countries accompanied by officers and VIPs arrived and registered for this convention. Only 7 officers and 13 students from ASEAN universities as well as a local university officer arrived a day before. Upon arrival, the participants and VIPs were greeted by our selected liaison officers and sent to their respective accommodation. For the VIPs and officers, they were given a guidebook about Penang after registered by their respective liaison officer. The participants' registration was held in Restu Hostel Foyer on the 20th January 2015 from 9am to 7pm and they were given a goody bag once registered.



## **Program Briefing & Welcoming Speech**

After registration, in the evening, the Deputy Vice-Chancellor of USM, Professor Dato' Dr. Adnan Hussein gave a welcoming speech. He thanked God as this convention finally happened after a year of planning. He also stressed out that nowadays more entrepreneurs are produced. Before he ended his speech, he hoped everyone will know further about the rich culture of USM and Penang. Then, the project director, Mr. Arivanandran a/l Gunaseelan welcomed everyone to this convention and even introduced the participating universities to everyone. Last of all, he hoped everyone will enjoy this convention. After this event, there were a photography session and briefing about booth management to participants.



## **Booth Preparation**

A total of 17 booths were on display with 7 local universities (two for home team Universiti Sains Malaysia) and 8 international universities with one booth reserved as an information counter. For those participants who arrived early, they were given an opportunity to prepare and decorate their booth on the 1st floor of Complex Cahaya Siswa. For those who came on the next day, they were given the chance to prepare and decorate their respective booth before dinner.



Chan, Sohwah & Akmal

Verified by: Munir